

Registration Form

Child's Full Name				
Date of Birth				
Gender	F	EMALE	MALE	
A 2-year-old nursery place (Only if the eligibility registration certificate is supplied)				
A 3/4 year old nursery place Please tick your preference as to which session you would like. However, please note that whilst we will attempt to meet your preference, this cannot be guaranteed.				
Morning place, 8.45am – 11:40am				
Afternoon place, 12.45pm – 3.40pm				
We would also like to contact you about free services and activities provided through our children's centre that may be of interest to you. YES NO				
Office use only				
Proof of age seen (e.g. birth certificate)				
2x Proof of address seen (e.g. council tax bill) 1st 2 nd				
Proof of 2yr old NEG funding (If wanting 2yr place).				
Comments:				
Name of Staff checking form		Date		
1st Phone call:		Deadline		
Offer letter sent:		Deadline		
2nd Phone call:		Deadline		
Waiting List	Place not required	Date:		













Address		
Siblings previously attending Oliver Thomas		
(Name/Year Attended/Keyperson)		
Languages Spoken		
Mum's name		
Contact number		
Dad's name		
Contact number		
Email		
Special Educational Needs or Parental Concerns Are you concerned about your child's:		Please give details
Physical development		
Behaviour		
Speech and Language		
Other		













Do you attend Children's Centre activities (If yes please give details)		
Do you have confirmation that you are eligible for two-year-old funding? (If you are applying for a 2-year-old place without your eligibility certificate of funding, your registration form will gonto the 3-year-old waiting list).		
YES NO		
How did you hear about Oliver Thomas?		
Is there anything else you would like us to know?		

Documents to bring with you for registering your child

We only look at your documents when registering for a place and will take copies once you are offered a place and complete an admission form.

- Childs full birth certificate
- 2x proofs of address e.g bank statement/utility bill (dates within the last 3 months)

Only required if applying for a 2-year-old place.

• Certificate of proof for 2yr old funding

All documents must be originals, as we cannot accept photocopies.









